

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**TRUST BOARD****REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 30 AUGUST 2012**

Minute ref:	Issue	Lead Officer	Outcome
238/12	<ul style="list-style-type: none"> Thematic review of never events to be presented to the September 2012 Trust Board. UHL-Clinical Commissioning Group report on winter planning to be presented to the October 2012 Trust Board (including information on LLR bed capacity). Trust Board to be briefed on developments re: the maternity and gynaecology interim solution business case (preferred bidder) outside the meeting. 	MD COO/CN DFP	Featured accordingly on the 27 September 2012 Trust Board agenda. Scheduled accordingly for 25 October 2012 Trust Board. Briefing to be provided by 27 September 2012.
239/12	Trust Board to be notified of any issues arising from recently-published Monitor guidance.	ICE	To be covered accordingly in the Interim Chief Executive's monthly Trust Board reports.
240/12/1	An update on the clinical case for retaining paediatric cardiac surgery at the Glenfield Hospital (as endorsed for onwards presentation) be provided to the September 2012 Trust Board.	MD	Verbal update featured accordingly on the 27 September 2012 Trust Board agenda.
240/12/2	Fractured neck of femur performance continue to be monitored quarterly by the GRMC.	COO/CN	Quarterly GRMC updates to be scheduled accordingly.
240/12/3	Progress on the Appreciative Enquiry action plan be monitored by the GRMC.	COO/CN	GRMC updates to be scheduled accordingly.
240/12/4	<ul style="list-style-type: none"> October 2012 Trust Board report on winter planning to include key themes relating to Emergency Department (ED) performance/challenges. Future iterations of the ED action plans to contain more specific timescales. ECIST action plan to be circulated to Trust Board members outside the meeting and finalised by the Executive Team.)COO/CN))))	To be actioned accordingly for the 25 October 2012 Trust Board meeting. Actioned. To be circulated following the scheduled Executive Team discussion on 25 September 2012.

Minute ref:	Issue	Lead Officer	Outcome
240/12/5	<ul style="list-style-type: none"> • Consideration to be given to rescheduling those 2013 GRMC meeting dates which are too early in the month to receive monthly quality and performance data. • Progress on forming a benchmarking group with other Trusts, to be pursued. • The GRMC agenda items specified in Minute 240/12/5 continue to be progressed by that Committee. • Outcome of a review of resuscitation equipment nursing metrics to be communicated to the Trust Board. • Consideration to be given to include horizon scanning discussions in the 1 October 2012 Trust Board development session re: risk. • Financial recovery plans to be presented to the Executive Team and Finance and Performance Committee prior to the 27 September 2012 Trust Board. • Appropriate stock system improvements to be implemented. • Counting and coding changes to be submitted to Commissioners by the 30 September 2012 deadline. • UHL implications of draft Monitor guidance (for Commissioners) on ensuring continuity of services, be assessed. • July 2012 PMR return to be submitted to NHS Midlands and East.)GRMC)CHAIR)))) COO/CN MD)DFP)))))))) ICE	Following due consideration, decision taken to retain the 2013 dates as originally canvassed. Work in progress. Items to be scheduled as appropriate. Verbal update to be provided to the 27 September 2012 Trust Board as part of the month 5 quality and performance report. Under consideration. Plans scheduled accordingly. Work in progress. Deadline being observed. Work in progress Actioned.
241/12	<ul style="list-style-type: none"> • Risk 10 (readmission rates not reducing) to be reinserted on to the UHL strategic risk register/Board Assurance Framework. • Case study of risk 5 (lack of appropriate PbR income) to be discussed at the 1 October 2012 Trust Board development session re: risk.)MD)))	Actioned. To be taken into account when setting the agenda for this session.
241/12/2	Research and Development Committee terms of reference to be updated to include a Loughborough University representative.	UHL CHAIR MAN	Actioned.
243/12	<ul style="list-style-type: none"> • Meeting be held with the LINKs representative outside the meeting to discuss suggestions for improving the monitoring of patient experience. • Details of potential Patient Adviser vacancies to be sent to the public enquirer (cc: Mr P Panchal Non-Executive Director). 	COO/CN /DCER DCER	Work in progress. Work in progress.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

Minute ref:	Issue	Lead Officer	Outcome
26 July 2012			
214/12	Update on improvements to staff morale to be provided to the September 2012 Trust Board.	DHR	Following the 17 September 2012 Workforce and Organisational Development Committee, a report on local staff polling results will be provided to the October 2012 Trust Board. Further work is in progress on the Trust's Organisational Development Plan in light of updates to UHL's strategic direction, with the OD Plan therefore scheduled for presentation to the November 2012 Trust Board.
232/12/2	UHL Non-Executive Director interaction with CCG Boards to be progressed outside the meeting.	CHAIRMAN	Work in progress.
28 June 2012			
190/12	Collaborative issues relating to the signposting of patients to ED by GP practices to be considered by the Chairman and Chief Executive outside the meeting.	Chairman/CE	Progress to be advised as appropriate.